

May 05, 2025

**Internal/External Job Posting:
Children's Summer Day Camp Leader
(35 hrs per week; summer contract)
Posting Number: 2025-12**

Davenport-Perth Neighbourhood and Community Health Centre (DPNCHC) is a multi-service community agency providing programs and services from early years to adults and primary health care to a diverse range of participants within a community development and health promotion perspective. DPNCHC provides a recreational, educational and fun day camp to 30 children in the months of July and August. **The Children's Summer Day Camp Leader** will work in consultation with Camp Staff, the Youth and Adult Services Coordinator, and the Manager of Children, Youth and Adult Services to ensure a high quality, safe, healthy and creative summer program for children between **6 and 12 years of age**.

Responsibilities:

- Assist the Youth & Adult Services Coordinator in the planning and implementation of the Summer Day Camp program,
- Provide leadership and peer-support to the camp program team,
- Provide appropriate supervision to groups of children of an age-specific group on and off-site,
- Assist in the supervision of volunteers,
- Act as a positive role model for participants, other staff and volunteers,
- Assist in the implementation of a series of thematic projects/activities, events and outings for an assigned group of children based upon the program plan and summer day camp themes,
- Assist in maintaining and submitting required records on-a-daily basis,
- Assist in exchanging information, resources and maintain good relations with other community organizations, local community residents and businesses regarding the Summer Day Camp program,
- Actively participate in maintaining excellent relations with the parents/guardians of children who are attending the Summer Day Camp program,
- Promote the involvement of program participants and their families in Centre activities and in the decision-making structure of the Centre,
- Perform other relevant duties as assigned.

Qualifications:

- **Due to funder requirements, applicant must be between 15 - 30 years of age at the start of employment; be a Canadian citizen, permanent resident, or a person to whom refugee status has been conferred,**
- At least 3 years of previous summer day camp or other recreational or socially-based program experience working with children 6 through 12; experience working with diverse youth populations in a community based-setting is an asset,
- Demonstrated ability to work effectively as part of a team in a leadership capacity, as well as work independently; must be creative, enthusiastic, energetic and able to provide encouragement to peers and participants,
- Demonstrated knowledge/understanding of effective practices and guidance related to children 6-12 years old,
- Must have at least 2 years of post-secondary education in child and youth work, social work, recreation, physical education, arts, education or related field,
- Demonstrated organizational and time management skills,

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- Current First Aid and CPR certification are mandatory upon employment,
- Strong English language, writing and oral communication skills,
- Capable of facilitating in a positive, enthusiastic and encouraging manner a group of young and energetic children and able to use positive child management techniques,
- Ability to speak a second language (Portuguese, Spanish is an asset),
- Knowledge of or living in the Davenport West community the DPNCHC catchment is an asset.

Hourly Rate: \$19.20 per hour, plus statutory benefits. This position is not part of the bargaining unit.

Contract Duration: June 25 to August 22, 2025; Monday to Friday (8.5 weeks/ 35 hours per week).

Submit resume & cover letter,

including in subject line: Posting No. 2025-12 to hire@dpnchc.ca or
mail to 1900 Davenport Rd, Toronto, ON M6N 1B7.

Application Due Dates: Internal: 5 pm, May 13, 2025. External: 5 pm, May 16, 2025.

Davenport-Perth Neighbourhood and Community Health Centre encourage applications from candidates, whose background is diverse in terms of culture, race, language, religion, class and gender /sexual orientation. Reasonable accommodation or any other special needs will be provided in all parts of the hiring process. If you require any accommodation, please advise Human Resources. As a condition of employment, all new hires must show proof of vaccination (2 doses) with vaccines approved by Health Canada, unless they have an exemption from vaccination under the Human Rights Code. Also required to undertake a Vulnerable Sector Screening with Police Services. Only applicants selected for interviews will be contacted. No phone calls please. DPNCHC is a perfume-free environment.